

# STEPHENS PRODUCTION COMPANY

## Interest Owner Relations

### Direct Deposit Electronic Payment Request

Stephens Production Company offers an electronic funds transfer (ACH) option for its revenue interest owners. This service is provided for your convenience and at no additional cost to you.

ACH payments are only available for accounts drawn on banks within the United States and for payments less than \$50,000.

**Please note, if you elect to receive electronic payments, you will no longer receive check payment detail by mail.**

The check detail can be accessed online at [www.energylink.com](http://www.energylink.com) and can be emailed to you through this website.

Please contact EnergyLink at 1-888-573-3364 to get set up with a login and password or contact them online <https://www.energylink.com/contact>.

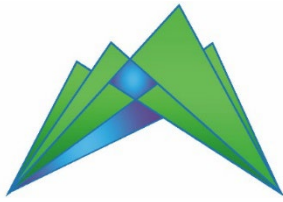
Some of the benefits of ACH include:

- Quicker access to your money
- Elimination of mail delays or lost mail
- Payments automatically deposited to your account
- Increased security

Please follow the instructions and complete the Direct Deposit Enrollment Form to get set up for ACH. Note that you will continue to receive a check while we process your ACH request.

Changes in ACH instructions must be received in writing at least 30 days in advance.

**TO PROTECT OUR OWNERS - STEPHENS DOES REQUIRE that along with the FULLY completed Direct Deposit Form, you also provide a Cancelled Check or Bank Letter, AND Proof of Identification. Failure to provide same will result in denial of your Direct Deposit request.**



# STEPHENS PRODUCTION COMPANY

## Direct Deposit Enrollment Form

I hereby authorize Stephens Production Company ("SPC") to make electronic funds payments via ACH to my bank account. This authorization remains in effect unless 30 days prior written notice is received by SPC from the undersigned requesting termination or changes. Dual signatures are required for joint accounts. All information must be provided to process this request.

Please check one:  New Application  Change Request  Cancellation Request

Owner Name: \_\_\_\_\_

Owner Number: (refer to your last check payment) \_\_\_\_\_

Last 4 Digits - Tax ID or Social Security Number: \*\*\*\*\* \_\_\_\_\_

Address or P.O. Box: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Name on Account: \_\_\_\_\_

Bank ABA/Routing Number for ACH payments (Must be 9 digits): \_\_\_\_\_

Bank Telephone Number: \_\_\_\_\_

Type of Account: (Check One)  Checking  Savings

Account Number: \_\_\_\_\_

### Authorization

The undersigned represents that it owns oil, gas and/or mineral interests, the proceeds of which are currently distributed by SPC and authorizes SPC and the financial institution listed on this completed form to electronically deposit future payments to the account specified and, if necessary, debit any incorrect payments, regardless of amount.

This authorization is to remain in full force and effect until SPC has received written notification of its termination in such time and in such manner as to afford SPC and the bank noted above a reasonable opportunity to act upon it. SPC will not be responsible for payments delayed due to SPC not receiving this information in advance.

The undersigned waives its right to receive a printed copy of the check detail and agrees to view or print a copy of the check detail through [www.energylink.com](http://www.energylink.com). SPC will not be liable for, and the undersigned will hold SPC harmless for, any loss, claims damage, interest or fees incurred as a result of a financial institution's failure to properly post funds.

Note: If interest is jointly held, ALL parties must sign below

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joint Signature (If applicable)

\_\_\_\_\_  
Date

Attach voided check or bank letter AND proof of identification (Drivers License etc.)

Please return this form with your voided check or bank letter to:

Stephens Production Company  
Attn: EFT Maintenance, Royalty/Division Order Department  
P.O. Box 2407  
Fort Smith, AR 72902-2407